

**Summit View Elementary School PTsO
December 13, 2011 8:45 a.m. - 10:15 a.m.
Cafeteria**

MINUTES

Attendees: Melissa Harris, Amanda Ford, Susan Lucyk, Indira Duggirala, Jen Jones, Janice Vail, Laura Mutton, Kelly Pointer, Karen Sandoval, Mike Risdon, Steph Auth, Krista Gay, Chris Reynolds

General Business

Minutes from November 8th, 2011 meeting were approved.

SAC Report:

SAC and administration are working on the Unified Improvement Plan. The plan is focused on improving writing and computational math. The UIP is due in January

The administration has put together a publicity packet for kindies and open enrollment. This packet is very thorough and is available for all to view in the front office.

School Calendar and Budget:

Based on current budget projections, SVE is looking at a possible 1.5 teacher reduction for next year (this does not mean SVE will lose teachers, it means that the SVE budget could be cut an amount equivalent to the salary of 1.5 teachers). This equates to a \$76 - \$100K reduction in the SVE budget for the 2011-2012 school year. However, SVE is currently thinking of creative ways that we can we can meet kids' needs.

Administration is looking at intermediate grades to departmentalize. This includes 4th, 5th, and 6th grades. 6th grade is already departmentalized and 5th grade will be piloting departmentalization in the spring.

2011-2012 Calendar - all feeders, except TRHS, we be on a conventional calendar.

Staff Grants & Technology Update:

Technology, including iPads, is being used on a daily basis in classes.

RCBS will be coming to help teach our students and staff about green screen.

At the beginning of year PTsO and Sheri set two deadlines for staff grants. However, based on budget concerns we are rescinding the January deadline and not spending any more money on grants.

In the fall we will institute a new standard of once a year grant submittal and approval.

PTSO Committee Reports:

- Yearbook: Kim Hildebrand
- Auction/Movie Night: Valerie Newsum, Jen Jones - There will be a Procurement Committee meeting after the January 10th General PTsO meeting. Janice Vail is heading teacher experiences. Information will be sent out to classroom coordinators in January regarding class baskets. The Auction committee would like to most procurement done before Spring Break.
- Box tops: Stephanie Auth - A \$2200 check is expected from Box Tops in January. We need to work on getting more information into parent's hands regarding Box Tops (especially eLabels). It was suggested that the Box Tops committee have a table set up at conferences and Back to School Nights to help parent's register for eLabels on-site. Also, it would make sense to send out step by step instructions for signing up KS/Safeway cards for eLabels (maybe late January). Also a summary list of ways to help SVE with Free Money (scrip, KS cards, box tops, target card, Mamapedia, etc.)

AI Susan – Send information to Sheri regarding Box Top earnings for addition to the newsletter.

Campbell's labels can only be redeemed for merchandise.

AI Susan – Get a list of items purchased with Campbell's labels for addition to weekly newsletter.

AI Susan – Send Steph a link to the Teacher Grant Spreadsheet so she will know how grant money was spent (grant money includes MAT funds, plus Box Top dollars).

- Dad's Club: Chris Reynolds
- King Soopers Gift Cards: Susan Lucyk - \$2772 earned year to date
- Restaurant Nights: Alison Lashmet: - \$230 earned from Chick-Fil-A restaurant night
- Staff Appreciation: Kelly Pointer - Free Staff Massages were offered on 12/1 courtesy of Vitality Chiropractic. Also, this week Maria Golish handmade Holiday Cards for all the teachers.
- Poinsettia Sales: Amanda Ford – We sold 134 plants and made \$680. This is the first year SVE has turned a profit on Poinsettia sales.
- Teacher Grants: Susan Lucyk
- Spirit Events: Sheri Coll & Melissa Harris: 01/27 ~ see below
- Grant Writing: Keith Schick – Great Western grant for upper grades (up to \$5000) has been identified. However, we need a teacher sponsor to collect metrics in order to apply.
- The Spirit Zone: Tara Krcil/Karen Sandoval - The Reading Inspires reading program kicked off last week and all prizes have been 100% paid for by Vitality Chiropractic. 125 SVE hoodies were

sold, and due to an unexpected price break from the vendor, TSZ made \$900. Next month TSZ will be putting old spirit wear on clearance.

Al Karen Sandoval - Ask office about donating spirit wear to kids who can't afford to purchase

- Parent Education: Indira Duggirala
- Community Outreach: Laura Mutton – 61 Thanksgiving Dinner boxes were delivered to the Salvation Army. Also, Tennyson House & Armed Forces Holiday Projects are currently planned for Winter Parties.
- Volunteer Coordinator: Tara Krcil

Upcoming Events:

Spirit Week: 01/23-01/27 ~ Chair: TSZ & Karen Forbes with student council

Theme days are planned for the week that foster community spirit (i.e., clean the classroom day, patriot day).

Spirit Event, 01/27: PTsO will be sponsoring a breakfast the morning of 1/27. Starbucks has donated coffee for 250, plus we will be looking to get donations from Panera Bread and Einstein's Bagels.

PTsO Treasure Position open for 2012/13-2013/14 (Nominations in January)

PJ & Hat Day (02/03) ~ cancelled, spirit event incorporated into Spirit Week

If you have an idea of a speaker, etc. you would like to see at the meeting let Melissa know. We are planning on touring the green screen and having the tech person Kim McMonagal, from the district visiting for our next meeting.

Next PTsO General Meeting: 01/10/12 8:45-10:15am

Next SAC Meeting: 01/24 4:15-5:45 SVE library